

# **Louisville Sustainability Advisory Board**

## ***Agenda***

**April 17, 2019**

**City Hall, 749 Main Street, Spruce Room**

**6:30 - 8:00pm**

1. 6:30PM Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
5. 6:35PM City Staff Updates (10 minutes)
6. 6:45PM City Council Liaison Updates (10 minutes)
7. 6:55PM Public Comments on Items Not on the Agenda (5 minutes, more as needed)
8. 7:00PM LSAB Member Updates and Reports 5 minutes, more as needed)
9. Discussion Item: Community Events/Sustainability Series
10. Discussion Item: Waste Hauler Contract Update
11. Discussion Item: Green Business LSAB Outreach Status
12. Administration Tasks
  - A. Log Volunteer Hours
  - B. Work Plan Review for Next Meeting
13. Adjourn

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***City of Louisville***

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## ***Louisville Sustainability Advisory Board***

**Meeting Minutes: Wednesday, March 20, 2019**

**City Hall, 749 Main Street, Spruce Room**

**Chair:** Allison Johanson

**Secretary:** Seth Adams

1. **Call to Order:** The meeting was called to order at 6:32 pm.
2. **Roll Call: (Members present in bold):** **Seth Adams, Dan Delahunty, Allison Johanson, Laura Levesque-Catalona. Marianne Martin, Mark Persichetti, Meliane Dubin** City Council Liaison Jay Keany, City Sustainability Coordinator **Katie Baum**, City Facilities Manager Jorge Calderon, Visitors: **Debbie Fahey**
3. **Approval of current meeting Agenda:** Approved with no changes
4. **Approval of the February 2019 Meeting Minutes:** Approved with no changes
5. **City Staff Updates:**  
Katie (Sustainability Specialist)
  - i. Green celebration Feb 21<sup>st</sup> at the golf course went well. Slightly different format this year but it was well received.
  - ii. April 9<sup>th</sup> Green business breakfast. The Superior, Louisville and Lafayette chamber of commerce will host.
  - iii. April 16<sup>th</sup> marketing green business in Lafayette
  - iv. June 15<sup>th</sup> Louisville water conservation.
  - v. Staff approved to move forward with trash removal using Republic. Service will remain the same. Embedded pricing. Trash size determines price. June 1st open house Republic will have a booth
  - vi. Additional receptacles added to the town for 2019. Recycling and compost. Purchasing spring of 2019.
  - vii. Earth Day - Tote bags. Available at town hall, library, city park.
  - viii. Town applied for a level 2 "charge ahead" grant for this summer
  - ix. Resource central programs & audits available from the town. Allison mentioned last year was difficult process on the smart meters.
  - x. New communication coordinator job posted. Formal offer is going to be sent out to the applicate that has been chosen.
6. **City Council Liaison Update:** N/A
7. **Public Comments on Items Not on the Agenda**
  - i. Deb Fahey: Comments to council. Switching to LED lights, turning off lights during Earth hour. Turning off lights at the Rec Center.

She referenced an article in the New York Times on switching light bulbs and the cost savings. "America's Light Bulb Revolution".

- ii. Deb asked LSAB "What should be the next Question to the council?"

#### **8. LSAB Member Updates and Reports**

- i. Mark - Mark was present at the city council meeting last night. They discussed the global committee update. They discussed the elimination of preemptive language. CC4CA. Looking to get a bill to change the constitution. Ashley (new member to global environmental board) recommended that this should be a low priority for the state. Instead they should focus on water conservation and energy consumption.
- ii. Laura volunteered to be a liaison for recycled Colorado. Caroline Mitchell from Fort Collins sustainability. Fort Collins is investing huge into waste management. Recycling, Composting. anaerobic digester for composting.
- iii. Marianne – Introduced drawdown.org. Eco challenge. Registration, individual and team.

#### **9. Introduction of LSAB Board Members**

- a. Melanie Dubin - Wanted to be an astronaut. A job on an organic farm changed her path to sustainability. Environmental engineering major. Sweden sustainability master's program. Carbon neutral program. Green building consultant. LEED consulting. US green building council. Investments became the next path in New Mexico.
- b. Allison - Air Force specializing in public health. environmental health, deployment medicine.
- c. Laura – Announced new position at Recycle Colorado.
- d. Mark – Became a Board member in 2003 - Community wide recycling sparked his interest. As chair he got the first contract for waste, recycling and compost with Western.
- e. Seth – Eco-Products. A compostable disposable foodservice company.
- f. Dan - Environmental engineering. Storm water, dewatering, clean up. Water air soil cleanup.
- g. Mary Anne - works at CU. Environmental center. engagement, community, students and citizens.
- h. Katie (Not a board member) - Sustainability specialist. CSU grad. City of Fort Collins as Sustainability assistant. energy consumption on city buildings

#### **10. Discussion Item: Two Year Sustainability Action Plan Staff Update.**

- a. Matrix attached to minutes. Please submit questions or comments.

#### **11. Discussion Item: Green Business Program 2018. Overview/2019 Kickoff**

#### **12. Green Business Program Outreach- Laura**

- a. Showed map and chart of all Louisville businesses.
- b. LSAB members will reach out to 3-5 business each.
- c. Will use Google doc to track progress

- d. LSAB members will share info on Green Biz program then businesses can choose to dive deeper.
- e. PACE provided list of City businesses and status. LSAB members to signup for selected businesses.
- f. Would be good to do outreach in time to invite to April 9 kickoff breakfast. Katie and Matt to make flier.
- g. New this year Platinum award winners – 3 business going above and beyond.
- h. Two workshops are also being planned for 2019

**13. Discussion Item: LSAB Outreach and Programming at Community Events.**

- a. Jay brought this up at last meeting. LSAB should be more of a presence at City events
- b. LSAB discussed what events would be some good opportunities for outreach.
  - i. Zero Waste education would be a good subject
  - ii. Farmer's Market, maybe shared booth with City
  - iii. Summer Concert Series.
    - 1. Maybe bring in Resource to help
    - 2. Short announcement
    - 3. PA Announcement
  - iv. LSAB will review calendar of events to see what events make the most sense.
  - v. Labor Day parade
  - vi. Taste of Louisville
  - vii. Kate will start the process

**14. Discussion Item: LSAB City Council and Board/Commission Liaisons.**

	Louisville Board	Council Member
Allison Johanson	Parks and Public Landscaping	Mayor
Dan Delanhunty	Revitalization Commission	Dennis Maloney
Melanie Dubin	Planning	Jeff Lipton
Laura Levesque-Catalano	BRAD	Ashley Stolzmann
Marianne Martin	Library	XXXX
Mark Persichetti	Building Code Board of Appeals	Susan Loo
Seth Adams	Open Space	Chris Leh

**15. Log volunteer hours.** See table below

**16. Items for discussion at next meeting**

- a. Follow Up for Community events
- b. Waste action plan discussion
- c. Summer sustainability series
- d. Green Business Reach out status

**17. Adjourn 8:16 pm**

**Volunteer Hours:** January 16, 2019 to February 20, 2019

<b>Board Member</b>	<b>Activities</b>	<b>Hours</b>
Seth Adams	Meeting prep, attendance	3.5
Melanie Dubin	Meeting prep, attendance	2
Dan Delahunty	Meeting prep, attendance,	4.5
Allison Johanson	Meeting prep, attendance	9
Laura Levesque-Catalona	Meeting prep, attendance	7
Marianne Martin	Meeting prep, attendance	2.5
Mark Persichetti	Meeting prep, attendance,	7
	<b>Total Hours</b>	<b>35.5</b>

2019 LSAB Schedule

<b>Meeting Date</b>	<b>Chair *</b>	<b>Secretary *</b>
<b>January 16</b>	Allison	Dan
<b>February 20</b>	Allison	Marianne
<b>March 20</b>	Allison	Seth
<b>April 17</b>	Allison	Laura
<b>May 15</b>	Allison	Mark
<b>June 19</b>	Allison	Melanie
<b>July 17</b>	-	Dan
<b>August 21</b>	-	Seth
<b>September 18</b>	-	Marianne
<b>October 16</b>	-	Laura
<b>November 20</b>	-	Mark
<b>December 18</b>	-	Melanie

## Memorandum

**To:** Louisville Sustainability Advisory Board

**From:** Katie Baum, Sustainability Specialist

**Date:** April 17, 2019

**Re:** Staff Updates

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### General

- The City's Green Business breakfast took place on April 9th with City staff, PACE, Xcel Energy and the Louisville Chamber of Commerce in attendance. The breakfast covered PACE and Xcel Energy rebates and resources highlighting the Louisville Green Business Program. There were 19 attendees from Louisville, Lafayette, Longmont and Superior.
- Green Business workshops will take place throughout the year.
  - April 16<sup>th</sup> – Marketing your Green Business. Acreage by Stem Ciders, [1380 Horizon Ave, Lafayette, CO 80026](#)
    - 22 already RSVP'd
  - May 9<sup>th</sup> - Electric Vehicle Charging Station Workshop & EV Test Drive. Confluence Small Business Collective, [75 Waneka Parkway, Lafayette, CO 80026](#)
    - 20 already RSVP'd
  - June 18<sup>th</sup> – Water Conservation for Businesses. 8:30 – 10:00 am @ Louisville South Water Treatment Plant.
- Data collection and benchmarking energy usage with Xcel Energy continues. Data to begin goal setting and trend analysis will be available to staff before or by April 19<sup>th</sup> for quarterly Energy Future Collaboration meeting.
- For Earth Day, the City will be running a tote bag campaign. Free tote bags will be available for Louisville residents from April 15<sup>th</sup> to April 21<sup>st</sup> leading up to Earth Day on April 22<sup>nd</sup> and will be available for pick up at City Hall, the Library and the Recreation Center. Bags will also be available to City staff internally. They are available while supplies last.
- The City applied for a Charge Ahead grant on February 15<sup>th</sup> for a Level 2 charger to be installed at the newly renovated Recreation Center. Award has been granted. A Level 2 charger at this location will act as a top-off location to reduce range anxiety and is expected for completion in summer of 2019.



# City of Louisville

## City Manager's Office

- Spring Open Government Training for Advisory Board Members has been scheduled for Wednesday, May 1 at 6:30 PM (City Hall). There is no need to RSVP. We will offer this again in the fall if members cannot attend on the 1<sup>st</sup>. Members that need to attend: Melanie Dubin, Marianne Martin and Mark Persichetti.
- 2019 Bike to Work Day and Sustainability Series planning has begun.
- Next steps – none. This is an informational item only.



## Memorandum

**To:** Louisville Sustainability Advisory Board

**From:** Katie Baum, Sustainability Specialist

**Date:** April 17, 2019

**Re:** Discussion Item 9: Waste Hauler Update

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### Summary

On March 5<sup>th</sup>, City Council directed staff to move forward with a contract with Republic Services for the City's refuse, recycling and composting services starting in fall 2019. This decision comes after a year-long process with several public meetings. As part of its purchasing policy requirements, the City is required to issue a Request for Proposals every 5 years for these services (as we do annually for paving, concrete replacement, etc.) and qualified providers are able to submit a proposal, which we evaluate against review criteria. The City selects the best proposal based on proposed services and cost and completeness of proposal and then based on that will award a contract.

### Current Service

The City uses a single waste hauler to increase the amount of waste diverted from landfills and to minimize the impact of heavy garbage truck damage to our roads. This year the City decided to ask providers to submit bids with an embedded compost rate, where any size composting container is included in the monthly pricing and can promote additional diversion of waste (like recycling is now). The City continues to be committed to pay as you throw pricing, so residents' cost will be less if generating less trash.

### Additional Services

This fall the City will be able to offer some extra services. A spring and fall curbside leaf/branch pickup event will occur each year on top of the biweekly composting service. In addition to free quarterly bulk item pickups, customers will also have access to an annual bulk item pickup event for up to 5 items. Finally, we will have a local customer service representative who is dedicated to Louisville's service, and for the first time, we will have a mobile application that customers can use.





# City of Louisville

City Manager's Office

## **Pickup**

Currently the City's trash/recycling/composting services take place on Thursday. Starting in September, services will be provided Tuesday through Friday. The day of the week for services will coincide with specific areas or neighborhoods. Neighborhoods will only have collection services on one day of the week for that neighborhood. The City will provide maps and details on the day of the week for your home in mid-summer through a direct mailing to customers and information posted on the City's website at [www.LouisvilleCO.gov/TrashTransition](http://www.LouisvilleCO.gov/TrashTransition).

## **Branch Bundling**

The City will continue to compost tree branches but it is currently undetermined as to how exactly tree branch collection will work. The City will provide more information soon.

## **Service Changes to Recycling and Composting**

There will not be any changes to what customers are able to throw away, recycle or compost. Trash collection will continue to go to the landfill; recycling collection will go to the Boulder County Recycling Facility; and compost collection will abide by the Emerald Ash Borer quarantine rules and go to A1 Organics.

## **Anticipated Timeline**

Beginning in late August 2019, the City will transition from Western Disposal to Republic for these services. Your trash/recycling/composting bill will be provided under one rate dependent upon the size of your trash can (32, 64 or 96 gallon). This is different from current pricing where your trash/recycling are one rate and composting is a second rate depending on the size of your trash container and composting container.

## **Next Steps**

None. This is an informational item only.

## Memorandum

**To:** Louisville Sustainability Advisory Board

**From:** Katie Baum, Sustainability Specialist

**Date:** April 17, 2019

**Re:** Discussion Item 10: Community Events/Sustainability Series

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### Summary

In 2017, the City kicked off the first year of the Sustainability Series, an outreach event series that aims at increasing the public's awareness of sustainability and City-related initiatives. Approximately 150 attendees participating in four events that took place that fall. In 2018, staff continued the Sustainability Series, however attendance declined with only 60 attendees participating.

Staff and LSAB identified possible reasons for the decline:

1. Sophomore slump as the initial excitement of the first year wore off – most programs experience decline after the first year.
2. Communications planning
3. Incentives for participation

Staff has begun planning for the 2019 year. Two events are already in the beginning planning stages:

1. Bike Maintenance 101 in June
2. How to Ride: Public Transit in September

### Next Steps

Staff seeks input on events ideas, formatting, communications/marketing and potential LSAB support.